

**Town of Northfield
Recreation Committee
Meeting Minutes October 17, 2016
Municipal Building 6:00 p.m.**

Attendees: Sally Davidson, Michele Langley, Heidi Passalacqua, Scott Amell, Rob Korrow (community member) Ken Goslant (Select Board liaison)

Absent: Jessica Amell, Bruce Wright, Chris Cummings

I. Call to order: 6:20 p.m.

II. Review and Approval of Minutes: September 12, 2016.

III. Public Participation Unscheduled: None.

IV. Old business: Reports

- a. Picnic Table:** Sally able to get table ordered and delivered on the common from Jeff Ott. He submitted a bill with no amount. This has been fixed and now it has been submitted for payment.
- b. Meeting with Town Manager:** As a result of last meeting, Michele and Scott met with Jeff and came up with some suggestions on how to better communicate some of our groups' issues. This can be done once a month/quarter or as needed. Jeff suggested a "to do list" of needs for the parks and he will pass it on to whomever it needs to for action (ie: Trent). Group will still have representative go to select board meetings and suggestion made to cc select board to continue communication on the "to do list" just to make sure especially in case it doesn't get to get reported at select board meeting. See attached list. Town manager wasn't aware of system of park usage requests so Michele and Scott informed him of system. He also said that in terms of fields for soccer we should ask owners of Microcheck for use of the side field they own for small area which would be used for soccer if needed.
- c. Falls Dugout Roof.** The roof of the dugout in the falls that came off in a wind storm repaired last month got the final help with setting the roof re mounted as well with help from the town bucket loader.
- d. Memorial Park Field Request:** Recently there was a requested group that had been approved for use at Memorial Park for 17 and 18th of October. The School scheduled a middle level game at the park on 17th thinking it would be ok. They had a team arrive at the park and saw it in use. It was an example of the assumption that the Park is either not in use or for school

use when they need it. This brought a discussion however that there could be a schedule posted along with the links currently by two groups on the Northfield town website. It is not known who would update it but the logic would be that as a request is approved by committee it would go on calendar that anyone going to town site could see if it was in use or not. If for example it isn't in use, the school or other would do a use request. Along with this was discussion about the hours of the park is open. Currently the park is supposed to be open by police and closed by police (gate is locked). Recently, there have been instances when the gate has stayed locked all day and not been opened and members of the committee have been called. We don't (or didn't) have keys. During times of year when pool is opened Shannon has been locking as police haven't been locking the gate so when she has left for the day when pool closed she would lock behind her. Now we have a key to the gate, but the issue is still out there for who will open and close the gate. We need more clarification on this issue. In addition to this is who will do the maintenance. A suggestion going forward will be that the town would do Memorial Park and the school would do the Falls and volleyball

V. New Business

- a. **Stick Stars:** now Nov. 3rd (changed from 2nd), 5th from 1-3pm at legion; and 12th at Library from 1-3 (we have from 12-4 to allow for set up and clean up; we need to take own trash out). We supply materials like strapping, zip ties and wood of various sizes for 4, 5 and 6 foot sizes. People need to bring own lights. Concern over number of people. Michele will post on FPF, Facebook and Sally will send to channel 7 and community calendar of Northfield News. Also responses to Michele for numbers so we have enough cut. Suggestion for one or two set up and ready to go for demonstration.
- b. **Christmas Decoration Contest:** December 10th will post on front porch forum we are interested in doing this and looking for 1, 2, 3 and honorable mention prizes. Judges to ask: Bill Croney, Anne Donahue for example.
- c. **Committee Resignation.** Heidi Passalacqua submitted her resignation. This is her last meeting. Rob Korrow interested in joining committee.

VI. Next meeting: Monday November 14, 2016, 6:00 p.m.

VII. Adjournment

Recreation Committee Repairs/Maintenance

Northfield Falls:

- Concession stand needs new keys to building
- Bathroom locks need to be replaced
- Outlet covers outside need to be replaced/repared
- Bleachers planks to benches need to be “scrapped” and replaced

Memorial Park:

- Visitors bleachers torn down and replaced
- Water fountain behind Pecora field dugout fixed (its leaking)
- “Memorial Park-Pecora Field” stone needs to be replaced (the repair made looks terrible)
- Morse fountain fixed +/-or replaced. The entire thing is not working, There is water to it
- Wiring at 3rd base dugout of little league field door needs replacing, and wiring needs to be fixed. Suggest a metal door and lock for storage that is keyed same as Falls.

Suggest a meeting with 2 town members, 2 school members and representative of recreation committee to work details of who is responsible for mowing “in season” and “out”